

Guidelines for the Refugee and Migrant Affairs Committee of the Followers of the Amani Movement

Introduction

The Refugee and Migrant Affairs Committee of the Followers of the Amani Movement is established to conduct research, identify and collect information, establish communication and cooperation with relevant institutions, register and organize Afghan refugees and migrants, and support and advocate for their legitimate rights.

The Committee shall endeavor to systematically and objectively examine the situation of Afghan refugees and migrants both inside and outside Afghanistan and, while respecting humanitarian principles, citizenship rights, independence, justice, democracy, and the rule of law, convey the concerns and voices of Afghan refugees and migrants to national and international institutions.

The activities of the Committee shall be organized into the following five principal sections, in order of priority:

1. Research and Migration Studies Section

This section shall constitute the scientific and informational foundation of the Committee's activities.

Responsibilities:

- 1. Research and examine the history of Afghan migration abroad and study the various waves of migration throughout different historical periods.**
- 2. Examine the political, security, economic, social, and natural factors contributing to Afghan migration.**
- 3. Study migration waves during different periods, including migration resulting from wars, political developments, insecurity, and economic crises.**
- 4. Study the situation of Afghan refugees and migrants in different countries and compare their circumstances.**
- 5. Research the rights of migrants, refugees, asylum seekers, and persons with different residency and immigration statuses, based on international law and the laws of host countries.**
- 6. Prepare research reports, articles, case studies, and analytical documents concerning Afghan migration.**
- 7. Identify important and priority topics for future research.**

2. Information, Statistics, and Migrant Situation Assessment Section

This section shall be responsible for establishing and maintaining a reliable and up-to-date information database concerning Afghan refugees and migrants throughout the world.

Responsibilities:

- 1. Collect and organize statistics on Afghan refugees and migrants worldwide.**
 - 2. Prepare, to the extent possible, detailed lists and statistics of Afghan refugees and migrants in each host country.**
 - 3. Categorize information according to legal and immigration status, where reliable information is available, including refugees, asylum seekers, migrants, residents, and other legal statuses.**
 - 4. Identify the major problems faced by Afghan refugees and migrants in different countries, including:**
 - **Residency and legal-status problems;**
 - **Asylum and immigration issues;**
 - **Employment and economic difficulties;**
 - **Education and schooling;**
 - **Access to health and social services;**
 - **Family-related problems and social integration;**
 - **Discrimination and human-rights concerns;**
 - **Problems relating to identity and travel documents;**
 - **Problems affecting women, children, and vulnerable individuals.**
 - 1. Establish and update a database concerning refugees and migrants and their circumstances, while respecting privacy and the protection of personal information.**
 - 2. Prepare periodic reports on the situation of Afghan refugees and migrants in different regions and countries.**
 - 3. Use reliable national and international sources and distinguish between official statistics, estimates, and unofficial information.**
 - 4. Where possible, prepare a geographical map and statistical table showing Afghan migration patterns throughout the world.**
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3. International Organizations and Institutions Related to Refugees and Migrants Section

This section shall be responsible for identifying, studying, and monitoring the activities of international organizations and national and international institutions working in the field of refugees and migration.

Responsibilities:

- 1. Identify international organizations active in refugee and migration affairs.**
- 2. Examine their activities concerning Afghan refugees and migrants.**
- 3. Monitor programs, projects, and policies relating to Afghan refugees and migrants.**
- 4. Study reports, statistics, and documents issued by international organizations concerning migration and refugees.**
- 5. Identify opportunities for cooperation, support, training, capacity-building, and advocacy.**
- 6. Establish and maintain an organized list of organizations, institutions, and programs related to refugees and migrants.**

7. Prepare reports for the leadership of the Followers of the Amani Movement concerning important international policies and actions relating to Afghan refugees and migrants.
 8. Propose areas of cooperation between the Followers of the Amani Movement and relevant organizations, within the framework of the principles and objectives of the Movement.
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4. Communications and Cooperation Section

This section shall be responsible for establishing and developing communication and cooperation with organizations, institutions, and groups active in refugee and migrant affairs.

Responsibilities:

1. Establish communication with domestic and international organizations working on refugee and migrant issues.
 2. Establish communication with organizations concerned with internally and externally displaced Afghans and Afghan refugees and migrants.
 3. Establish relations with associations, councils, communities, and organizations of Afghan refugees and migrants in different countries.
 4. Develop a communication network between Afghan refugees and migrants and the Followers of the Amani Movement.
 5. Receive the concerns, problems, and recommendations of refugees and migrants through designated communication channels.
 6. Convey important refugee and migrant issues to relevant institutions and organizations.
 7. Organize meetings, conferences, online sessions, and consultative programs with representatives of refugees and migrants and relevant organizations.
 8. Develop cooperation with civil-society, human-rights, academic, and research institutions in the field of migration.
 9. Establish regular communication with officials responsible for refugee and migrant affairs in different countries, within the limits of applicable laws and available resources.
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5. Refugee and Migrant Registration and Advocacy Section

Following the establishment of the information system and communication network, this section shall be responsible for the voluntary registration of refugees and migrants associated with the Followers of the Amani Movement and for using collected information to advocate for their rights.

Responsibilities:

1. Establish a systematic and secure system for the voluntary registration of Afghan refugees and migrants.

2. Record the general information necessary to understand the situation of refugees and migrants, without collecting unnecessary or sensitive information.
 3. Ensure full confidentiality, information security, and the informed consent of individuals when collecting and registering information.
 4. Establish a database of migrant members and supporters of the Followers of the Amani Movement, subject to their consent.
 5. Identify common problems among refugees and migrants according to country, region, and type of problem.
 6. Use statistical and documented information to develop advocacy programs.
 7. Present and pursue the legitimate demands of Afghan refugees and migrants before relevant national and international institutions.
 8. Support and advocate for the protection of the legal and human rights of Afghan refugees and migrants in accordance with the laws of host countries and international instruments.
 9. Prepare periodic reports on the issues and problems of refugees and migrants and submit them to the leadership of the Followers of the Amani Movement.
 10. Establish a specific mechanism for receiving, categorizing, and following up on complaints and requests from refugees and migrants.
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Implementation Priorities of the Committee

The activities of the Committee shall proceed according to the following logical and operational sequence:

1. Research and Studies



2. Collection of Information and Statistics and Assessment of the Situation



3. Identification of and Communication with Relevant Organizations and Institutions



4. Establishment of a Communication Network with Refugees and Migrants and Their Organizations



5. Voluntary Registration of Refugees and Migrants and Use of Information for Advocacy

Fundamental Principle

The Refugee and Migrant Affairs Committee shall endeavor to ensure that all of its activities are based on reliable information, credible documentation, respect for human dignity, impartiality in the collection of information, confidentiality of personal information, individual consent, and compliance with the laws of host countries.

Ultimate Objective of the Committee

The ultimate objective of the Committee is to:

accurately understand the situation of Afghan refugees and migrants, establish a reliable information resource, strengthen communication between refugees and migrants and relevant institutions, and enhance the capacity of the Followers of the Amani Movement to support and advocate for the legitimate rights of Afghan refugees and migrants.

ORGANIZATIONAL STRUCTURE AND DUTIES OF THE REFUGEE AND MIGRANT AFFAIRS COMMITTEE

Followers of the Amani Movement

Article One — Purpose

The Refugee and Migrant Affairs Committee is one of the specialized committees of the Followers of the Amani Movement. It is responsible for conducting research, collecting and analyzing information, establishing communication with refugees, migrants, and relevant organizations, voluntarily registering refugees and migrants, and strengthening the capacity of the Movement to support and advocate for the legitimate rights of Afghan refugees and migrants.

Article Two — Structure of the Committee

The Refugee and Migrant Affairs Committee shall have the following structure:

1. Chair of the Committee
2. Deputy Chair of the Committee
3. Head of the Research and Migration Studies Section
4. Head of the Information, Statistics, and Migrant Situation Assessment Section
5. Head of the International Organizations and Relevant Institutions Section
6. Head of the Communications and Cooperation Section
7. Head of the Registration and Advocacy Section
8. Refugee and Migrant Affairs Representatives in different countries and regions, as needed
9. Specialized members and advisors of the Committee, as necessary

Note:

The number of Committee members may be increased based on the volume of activities, the number of Afghan refugees and migrants, and the geographical scope of its activities. However, responsibilities shall be clearly divided among the members.

Article Three — Chair of the Committee

The Chair of the Committee shall be responsible for the overall leadership, organization, and supervision of the Committee's activities.

Duties of the Chair:

1. Develop the Committee's annual work plan.
2. Assign duties among members and section heads.
3. Supervise the implementation of programs and plans.
4. Chair Committee meetings.

5. Submit regular reports to the President and leadership of the Followers of the Amani Movement.
 6. Coordinate activities among the five sections of the Committee.
 7. Represent the Committee at official meetings when authorized.
 8. Propose the establishment of new representatives or positions in different countries.
 9. Ensure compliance with confidentiality principles and the protection of refugees' and migrants' information.
 10. Coordinate advocacy activities with the leadership of the Followers of the Amani Movement.
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Article Four — Deputy Chair of the Committee

The Deputy Chair shall assist the Chair in carrying out his or her duties and, in the absence of the Chair, shall perform the Chair's responsibilities within the scope of delegated authority.

Duties:

1. Supervise the implementation of Committee decisions.
 2. Coordinate among the heads of the sections.
 3. Follow up on joint programs and activities.
 4. Supervise reporting by the sections.
 5. Carry out specific responsibilities assigned by the Chair of the Committee.
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Article Five — Research and Migration Studies Section

Responsibility:

To establish a scientific and historical foundation for understanding Afghan migration.

Duties:

- Conduct research on the history of Afghan migration.
- Examine different waves and periods of migration.
- Study the political, security, economic, and social factors contributing to migration.
- Study the situation of Afghan refugees and migrants in different countries.
- Conduct research on the rights of refugees and migrants.
- Prepare research papers and analytical reports.
- Cooperate with universities, researchers, and research institutions.
- Submit research proposals and recommendations to the Committee leadership.

Expected Outputs:

- A comprehensive report on the history of Afghan migration.
- Country-specific studies.
- Specialized articles and reports.

- **Thematic dossiers on important issues affecting Afghan refugees and migrants.**

Article Six — Information, Statistics, and Situation Assessment Section

Responsibility:

To establish and maintain a reliable, up-to-date, and usable information database concerning the situation of Afghan refugees and migrants worldwide.

Duties:

- 1. Collect statistics on Afghan refugees and migrants from reliable sources.**
- 2. Organize information according to host countries.**
- 3. Record the source and date of each statistic to prevent the use of unreliable figures.**
- 4. Assess the challenges and problems faced by Afghan refugees and migrants in different countries.**
- 5. Prepare statistical and analytical reports.**
- 6. Cooperate with the Research and Migration Studies Section.**
- 7. Establish an information classification system.**
- 8. Regularly update the information database.**

Important Principle:

No figure or statistic shall be published as definitive without specifying its source, date, and type of information.

Article Seven — International Organizations and Relevant Institutions Section

Responsibility:

To identify and monitor the activities of international and national organizations and institutions related to refugees and migrants.

Duties:

- 1. Prepare a list of organizations and institutions working on refugee and migrant affairs.**
- 2. Review their programs concerning Afghanistan and Afghan refugees and migrants.**
- 3. Review relevant reports and policies concerning refugees and migrants.**
- 4. Identify areas of potential cooperation.**
- 5. Identify support, education, and capacity-building programs.**
- 6. Prepare summaries of important reports for the leadership of the Movement.**
- 7. Coordinate with the Communications and Cooperation Section to establish official contacts.**

Article Eight — Communications and Cooperation Section

Responsibility:

To establish a communications network among the Followers of the Amani Movement, Afghan refugees and migrants, and relevant organizations.

Duties:

- 1. Establish communication with Afghan refugee and migrant associations and organizations.**
 - 2. Establish communication with human rights and civil society organizations.**
 - 3. Establish communication with institutions concerned with refugees, migrants, and internally displaced persons, both inside and outside Afghanistan.**
 - 4. Organize meetings and consultative sessions.**
 - 5. Receive concerns, problems, and recommendations from refugees and migrants.**
 - 6. Refer important issues to the Advocacy Section.**
 - 7. Establish a communications network among refugee and migrant affairs representatives in different countries.**
 - 8. Prepare and maintain a contact directory of relevant organizations and institutions.**
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Article Nine — Registration and Advocacy Section

Responsibility:

To establish a voluntary and secure system for identifying and registering refugees and migrants associated with the Movement and to use relevant information for advocating for their legitimate rights.

Duties:

- 1. Develop a standardized refugee and migrant registration form.**
- 2. Register individuals voluntarily and with their consent.**
- 3. Prevent the collection of unnecessary information.**
- 4. Maintain the confidentiality and security of information.**
- 5. Classify the problems and concerns of refugees and migrants.**
- 6. Prepare reports on common problems and challenges.**
- 7. Identify issues suitable for advocacy.**
- 8. Prepare advocacy documents and materials.**
- 9. Present relevant issues to appropriate institutions.**
- 10. Follow up on advocacy outcomes and document the results.**

Fundamental Principle:

Registration with the Committee shall in no way constitute official registration for asylum, residency, or immigration status in the host country.

The Committee may establish only a civil and internal system for identifying, communicating with, and maintaining contact with refugees and migrants.

Article Ten — Refugee and Migrant Affairs Representatives in Countries

In countries where a significant number of Afghan refugees and migrants reside, the Committee may, with the approval of the leadership of the Movement, appoint a representative or coordinator for refugee and migrant affairs.

Duties of the Representative:

- 1. Establish communication with the Afghan refugee and migrant community.**
 - 2. Identify local organizations and associations.**
 - 3. Collect general and non-sensitive information.**
 - 4. Report major problems and challenges faced by refugees and migrants.**
 - 5. Maintain communication with the Communications and Cooperation Section of the Committee.**
 - 6. Cooperate in research programs and activities.**
 - 7. Assist in the voluntary introduction of members and supporters to the Movement's internal system.**
 - 8. Refer issues requiring advocacy to the Committee.**
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Article Eleven — Country Coordination Council

As the activities of the Committee expand, representatives from different countries may establish a Refugee and Migrant Affairs Coordination Council.

The Council shall:

- Compare the situation of refugees and migrants in different countries;**
 - Identify common issues and challenges;**
 - Share experiences and lessons learned among different countries;**
 - Recommend important issues for international programs and advocacy initiatives.**
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Article Twelve — Reporting System

Each section shall be required to submit regular activity reports to the Chair of the Committee.

Monthly Report:

The monthly report shall include activities completed, challenges encountered, new contacts and communications, and plans for the following month.

Quarterly Report:

The quarterly report shall include progress on programs, statistics, studies, major challenges faced by refugees and migrants, and recommendations for improvement.

Annual Report:

The Committee's comprehensive annual report shall include:

- The situation of Afghan refugees and migrants;
 - Statistics and sources;
 - Research activities;
 - Organizational and communication activities;
 - Advocacy activities;
 - Results achieved;
 - The work plan for the following year.
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Article Thirteen — Information Protection Principles

The Committee shall:

1. Keep the personal information of refugees and migrants confidential.
 2. Not disclose individuals' information to unauthorized persons or organizations without their consent.
 3. Collect sensitive information only when necessary and in accordance with appropriate security principles.
 4. Restrict members' access to information according to their responsibilities.
 5. Adopt appropriate security measures to protect the information database.
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Article Fourteen — Work Priorities

During the initial phase, the activities of the Committee shall be carried out according to the following order of priority:

Phase One

Research and establishment of the information framework

Phase Two

Collection of statistics and assessment of the situation of refugees and migrants

Phase Three

Identification of relevant organizations and establishment of communications

Phase Four

Establishment of a network of refugees and migrants and country representatives

Phase Five

Voluntary and secure registration of refugees and migrants associated with the Movement

Phase Six

Development of advocacy programs based on documented information

Article Fifteen – Ultimate Objective

In the long term, the Refugee and Migrant Affairs Committee shall develop into a specialized and credible center within the Followers of the Amani Movement for:

Research → Information → Communication → Organization → Advocacy

The activities of the Committee shall always be carried out on the basis of human dignity, the legitimate rights of refugees and migrants, the rule of law, information accuracy, transparency, confidentiality, and compliance with the laws of host countries.